



Workshop Proposal Form

Deadline: Thursday, January 31, 2019

Extended Deadline:

Workshop Title: _____

Course Description:
(100 words or less) _____

Presenter(s):
Please attach a biographical sketch of ALL presenters _____

Contact Person for Workshop: will be emailed regarding acceptance, date, and time by February 22, 2019

Print ALL information clearly.

NAME _____ ORGANIZATION _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
PHONE _____ FAX _____ EMAIL _____

Workshop sessions will be 75 minutes in length providing presenters with time to share their information and resources.

AV Equipment: Presenters are responsible to make arrangements with the hotel for their own equipment needs. Workshop rooms will have chairs and head table. . There is both wired and wireless internet available throughout facility and each room has power outlets available.

If presenters plan to attend the MIEA Conference (other than their own workshop), then they must register for the Conference and pay Registration fee. This year we are offering a discounted registration rate for presenters. Up to the first 2 presenters for each workshop may register at a discounted rate of \$75 less than the regular registration rate.

Complete form and mail, email to:

Mail:

**MIEA
225 Mennonite Church Road
Kalispell, MT 59901**

Email:

mieaconference@gmail.com