

Aug. 3, 2014

MIEA Board of Director's Meeting Minutes
Bozeman Gran Tree Inn
August 3, 2014
8:30 am – 5:00 pm

Attendance: Greg Gorneau, Melville Stops, Arlene Augare, Jolena Hinchman, Sandra Boham, Michael Munson

Not in Attendance: Thomas Brown, Joe Arrow Top – both were excused absences

Approve Minutes:

April 20, 2014 – Melville motioned to approve, Arlene seconded, all voted in favor with one abstaining because he is out of room.

August 3, 2014 – These minutes will be emailed to Sandra immediately following the meeting. Meeting minutes will be approved at the October 18, 2014 meeting.

Michael as Secretary:

Michael is Secretary and has been added to Facebook as Manager. This is the first meeting she will be taking notes.

Fiscal Issues:

- Meeting expenses approved. Financial update was given by Sandra, who had worked with Laneya Hairston, the MIEA Bookkeeper.
 - Last Year: 2013-2014
 - 43,073 checking
 - 102,678 money market
 - This year: 2014-2015
 - 23,470 checking
 - 102,510 money market
- The largest spending is travel.
- Professional & legal fees includes bookkeeping, website, taxes etc.
- Still need to pay insurance bill.
- Michael is checking on GEAR UP's sponsorship – Sandra will check with Laneya and Michael will check with Zach.
- Conference costs aren't included in this budget.
- The conference Bill at hotel: \$21,826.03. This includes luncheons, coffee breaks, bingo, awards banquet, meeting space, AV Equipment, board hotel rooms, copies made by hotel, and all costs associated with hotel, etc.
- Youth Strand: Food at Food Zoo, Nikki and NCBI were paid.

2014 Conference:

- **Report:** Number in Attendance, Revenue, Expense, Evaluation. MIEA was just billed for Holiday Inn Parkside last week.
- **Evaluations:** Everyone always likes everything that is cultural. Prayer in multiple languages were very well received. Conference scheduling and room assignments were confusing for people.

MIEA Call to Conference 2015

- Available Dates and Locations in Bozeman, MT
 - Voted on by membership – membership voted to go from Missoula to Bozeman to Great Falls and Helena. Voted on because conferences were already booked up, so if we knew in advance, we can reserve the space.
 - Joe realized we hadn't reserved dates for this coming year and called GranTree to see if the dates were available. Joe was told there wasn't any availability for this coming year at this hotel. However, the dates that have been held by others haven't been confirmed. If we stay here and work with you, we can see how things go.
 - Sandra met with hotel this morning. No dates available in April for next year. Only dates available are in February or May.
 - Discussion is saying that we need to stay true to membership vote. Mel- there will be a "ruckus" if they've voted and it's somewhere else.
 - Options for Bozeman, ideal dates – April 8th – 11th
 - Motion to hold conference from Wednesday through Saturday to accommodate for Saturday powwow and travel time. Motion called for by Melville, seconded by Jolena, all agree.
 - Need:
 - Banquet space for 350 people
 - 6/5 concurrent workshop sessions for between 30-50/room
 - Block of sleeping rooms,
 - What is cost/room?
 - Is this discounted?
 - Comp rooms for board?
 - Youth Strand on campus
 - Options:
 - MSU (we could partner with I LEAD/MSU Provost's Office) or at the
 - Emerson performing arts center – Michael – left message
 - Big Sky Resort
 - Holiday Inn – May be open, calling Jolena back.
 - Hilton Garden Inn – Michael-406-582-9900 – Calling me back on Monday
 - Holiday Inn Express Hotel & Suites Bozeman West
 - For 2016, they do have this hotel available for April 6-10. Not sure about school calendars for 2016.
 - Great Falls in 2016- We are thinking April 6-9 in 2016. Jolena is going to check with Heritage Inn.
- Conference Theme:
 - Last year's: Education As a Way of Life
 - 2015:
- Potential Keynote Speakers
 - Thursday morning
 - Friday morning
 - Saturday morning
 - Additional Speaker recommendations
 - Youth Conference

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- Dates for Conference:
 - Adult Early Registration: Friday, March 20th, 2015
 - Youth Early Registration: Friday, March 20th, 2015
 - Elder Registration: Friday, March 20th, 2015
 - Room Reservations: March 20th, 2015
 - Workshop Proposal: February 20th, 2015
 - Workshop Acceptance Notification: March 13, 2015
 - Award Nomination: February 28th, 2015
 - Board of Directors Nominations: Friday, February 28, 2015
 - High School Strand Registration: Friday, March 20th, 2015
 - Vendor Setup: March 8th, 2015
 - Conference Booklet Advertisement: February 20th, 2015
- **Conference Planning Committees**
 - Registration: Jolena/Laneya
 - Youth: Michael/Greg
 - Sponsors
 - Activities
 - Location
 - Workshops: Melville/Arlene
 - Vendors: Thomas
 - Advertising: Everybody, from where each of us
 - Parent: Sandra
 - Fundraising: Michael – Need someone from Bozeman – Megkian Doyle – start now, pay small retainer, earn 10% of what THEY fundraise. Need to show us their progress monthly. – Michael has emailed Megkian to see if she or anyone she knows might be interested.
 - Ideas: colleges, museums, public school systems (for teachers), shops of interest, tribal resorts
 - Elections: Melville/Arlene
 - Elders Luncheon: Arlene
 - Bingo: Thomas
 - Reception: Michael
 - Awards: Jolena
 - Silent Auction: Joe
 - Health Walk: Melville
 - Elders Room: Arlene

MIEA Website:

Jolena presented a draft of a new website that she had built. Michael motioned to accept new webpage and Jolena as webpage manager. Mel seconded. All were in favor. Board needs to email preferred pictures to Jolena at jolenahinchman@gmail.com, or picture can be taken by Sandra at next meeting. Greg motions to contact Michelle to end contract, Arlene seconds, all in favor.

MIEA Facebook:

Michael and Jolena have been added as administrators

MIEA Board of Directors:

• **Roles and Responsibilities:**

- This is a working board. The duties are ours, not employees. We have financial responsibility and a ethics code to uphold, etc. Proposed Code of Conduct was viewed and discussed. Motion was made to accept Code of Conduct as edited by Jolena. It was seconded by Melville. Motion carried. The Code of Conduct includes:
 - Obligation to Attend Meetings
 - To fulfill our responsibilities if we have a subcommittee to work on
 - Sometimes there will be meetings where MIEA will need a representative
 - You may be called to attend meetings and represent us at specific meetings—closest person will most likely be asked
 - Our political obligation is to impact legislation and funding
 - 5 seats that were nominated this year will need to go through a Basic Board Training. On 501 C3 Governance. We need to publish current contact information as we are a 501 C3.

• **Vacant Board Positions:**

- The Urban East position is open and the High School Student position needs to be addressed. Arlene has motioned to have board members solicit board representation from Urban East and High School. It was seconded, but I missed by who. All are in favor. We are discussing various options in lieu of HS representative. Liability and cost for HS rep is extreme. But student involvement is important, also. How can we involve students still? One possibility is to nominate a Youth Strand Leadership Council – where students provide feedback and leadership for the weekend of the conference and then disbanded after conference is done. One option is as a college rep. That hasn't worked very well in the past because people don't run. What about a Pre-K representative? If we are advocating for Pre-K-20 Indian Education policy and we have a Higher Ed representative, why shouldn't we have a Pre-K rep? It's important to remember that the State of MT is changing their licensing to: Pre-K-3, 4-?, and HS. Michael motioned to eliminate HS Representative and have it voted on by membership. It was seconded by Jolena. All are in favor.

• **Board Member Activities**

- Board member activities to be included in the Annual Report.
- Meetings attended advocacy work, etc.
- Keep track of MIEA sponsored activities & include in annual report for membership

• **Board Meeting Dates for 2014-2015:**

- Q2 Conference Call is scheduled for September 11, 6:00-8:00 pm.
- Meeting Dates for Q3 are in December, the weekend of the 12th-14th. Jolena motioned. Greg seconded. All voted in favor. Location will be determined based on final conference location.
- Q4 meeting will be to arrange program and attend to conference. It will be held the weekend of February 6th-7th. Greg motioned. Jolena seconded. All voted in favor. There will be another meeting in March, the weekend of 6th-8th.

Additional Items for Discussion:

- **Conference Call: September 11, 6:00 – 8:00 pm**
 - Need to have letters of interest for potential board members for Urban East position (Bozeman & Billings) sent to Sandra's email: mtiea or gmail
 - Brainstorm themes for conference
 - Potential Keynote Speakers
 - Thursday morning
 - Friday morning
 - Saturday morning

- **Resolutions**
 - Continuing Resolutions
 - Sandra's file has been edited
 - Proposed New Resolutions
 - Existing Resolutions Attached

- **Next Board Meeting: December 12th-14th, 2014**

Meeting adjourned:

Greg motioned to adjourn at 4:37. Jolena seconded. Meeting adjourned.